



**MEMORANDUM, DCD #10, 2021-22**

To: Chairs & Directors, University of Toronto Scarborough  
Cc: Chairs & Directors' Assistants, Department/Undergraduate Assistants & Coordinators  
From: Professor Katherine R. Larson, Vice-Dean Teaching, Learning & Undergraduate Programs  
Professor Jamie Donaldson, Vice-Dean Recruitment, Enrolment & Student Success  
Date: 13 Sept 2021  
Re: **Student Accommodations for Federal Election**  
Note: *Please circulate to all departmental instructors and TAs who are teaching this Fall*

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On 20 Sept 2021 there will be a federal election. In an effort to be as supportive as possible of our students' desire to participate in this process, we are writing to you to ask your help in providing accommodations for any individuals who may encounter a conflict because of the election.

If instructors have an academic activity, such as an assignment due or a quiz scheduled for 20 September 2021, and are aware of students who may encounter a conflict between this deadline and their desire to participate in the electoral process, we would ask them to raise this potential conflict with their students at the earliest opportunity.

Whenever possible we ask that faculty members not penalize students for non-attendance at classes on this day and, whenever possible, permit students the opportunity to complete an assignment or test at another time if the student's participation in the election necessitates this.

Regards,

A handwritten signature in cursive script that reads "Katherine R. Larson".

**Katherine R. Larson**  
Vice-Dean Teaching, Learning &  
Undergraduate Programs

A handwritten signature in cursive script that reads "Jamie Donaldson".

**Jamie Donaldson**  
Vice-Dean Recruitment, Enrolment &  
Student Success